

## Internationally Educated Nurse (IEN) Upgrade Pathway

### Application and Fee Waiver Eligibility form

To apply to complete the courses intended for internationally educated nurses not registered to practice in Ontario, follow these steps:

1. Complete this form.
2. Review the documentation checklist on the second page of this form and create copies of the required documents.
3. Email your application form and **all** the required documents to Lisa Chevrier, Admission Advisor, at [Lisa.Chevrier@senecacollege.ca](mailto:Lisa.Chevrier@senecacollege.ca). **If your application email is incomplete, you will not be eligible for admission.**

The personal information on this form is collected under the legal authority of the *Ministry of Colleges and Universities Act*, R.S.O. 1990 Reg. 770. The information is being collected for the purposes of admission and administration decisions as outlined by the *Freedom of Information and Protection of Privacy Act* of Ontario Sections (38)(39).

---

#### PERSONAL AND CONTACT INFORMATION (print clearly)

Name (full legal name)

Date of Birth (dd/mm/yyyy)

Student ID Number (if you have one)

Street Address

City

Province

Postal Code

Home Phone Number

Cell Phone Number

Other Phone Number

Email Address (provide one that is checked frequently)

---

#### ACADEMIC AND STUDY STATUS INFORMATION

Are you an internationally educated nurse (IEN)?

- Yes  
 No

Are you a Canadian citizen?

- Yes  
 No

If you are not a Canadian citizen, what is your status for study in Canada?

- Landed immigrant
- Permanent resident
- Protected person
- Valid Canadian study permit

Have you passed the National Council Licensure Examination (NCLEX)?

- Yes
- No
- Not applicable (N/A)

---

## DOCUMENTATION CHECKLIST

Your application email must include the following:

- A completed copy of this application form
- Copies of **all** College of Nurses of Ontario (CNO) documentation (this may include a letter of assessment, a letter of direction, and/or a list of competency gaps with a CNO cover letter)
- Proof of your eligibility to study in Canada (a copy of your landed immigrant, permanent resident or protected person status or your valid Canadian study permit)

You must provide copies of **all** the listed documents. **If your application email is incomplete, you will not be eligible for admission.**

---

## DECLARATION

I certify that the information provided within this form is true and that I have submitted all required documentation.

---

Signature

Date

Submit the completed application package **by email** to  
Lisa Chevrier, Admission Advisor, at this address:

Lisa.Chevrier@senecacollege.ca

You will receive an email confirming your acceptance to enroll in  
courses